



No.05.01.0000.125.18.243.01 - 489

Date: 15/09/2021

### Office Order

The application dated 09/09/2021 by Mr. Abdul Halim, Upper Division Assistant (UDA), Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka, bearing Passport No- EB0577578, for 30 (thirty) days Ex-Bangladesh leave to Kingdom of Saudi Arabia for performing the Holy Umrah Hajj from 15.10.2021 to 14.11.2021 (or from the nearest possible date) has been granted under the following terms and conditions:

- i) All expenditure related to this travel will be borne by the applicant himself.
- ii) He will not be allowed to stay abroad for more than the approved period.
- iii) He will draw his pay and other allowances in local currency.

02. This order is issued with the approval of the competent authority.

Sd/-

(Afroza Parvin)

Deputy Director (Administration)

Phone: +8802 224446616

E-mail: ddadmin@bpatc.org.bd

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#### **Copy forwarded for information/necessary action to:**

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. H.E. Ambassador of Kingdom of Saudi Arabia in Bangladesh, House 5 (NE) L, Road 83 Gulshan 2, P.O. Box 6001, Dhaka 1212. Bangladesh.
4. H.E. Ambassador of Bangladesh in Kingdom of Saudi Arabia, 8039 Daren Street, Diplomatic Quarter, Riyadh, KSA.
5. Director General, Immigration & Passport, Agargaon, Sher-E-Bangla Nagar, Dhaka.
6. Director, Hazrat Shahjalal International Air Port, Dhaka.
7. Deputy Director (Finance/Service), BPATC, Savar, Dhaka.
8. Programmer, BPATC, Savar, Dhaka. (He is requested to publish this order in the website)
9. P.S. to Rector, BPATC, Savar, Dhaka.
10. Accounts Officer, BPATC, Savar, Dhaka.
11. Mr. Abdul Halim, UDA, BPATC, Savar, Dhaka,
12. Concerned file.

*Afroza Parvin*  
15.09.21

(Afroza Parvin)

Deputy Director (Administration)